

Application for Tenancy

0208 279 7602
info@harlands.co.uk
www.harlands.co.uk



By completing this form, you are instructing Harlands to enter into negotiation with the Landlord of your chosen property.

Property: _____

Rental Amount: _____ Holding Deposit: _____

Move-in Date: _____ Move-out Date: _____

Name: _____

Current Address: _____

Mobile: _____ Home Tel: _____ Work Tel: _____

Email: _____

Employment Details

Company Name: _____ Contact: _____

Occupation: _____ Tel: _____

Job Title: _____ Email: _____

Net Salary p/m: _____ Address: _____

Current Landlord

Mr/Mrs/Ms/Miss: _____ Tel: _____

Address: _____ Email: _____

Further Information

Will anyone under 18 be residing at the property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have pets?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you require furniture?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you require parking?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you related to, living with, or 'connected' to a Harlands employee?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If you have answered YES to either of these questions, or if there is any further information you think the owner should be aware of, please provide details below:

I confirm that the information I have provided above is accurate and that I have read and understood the terms and conditions detailed overleaf. I accept by signing this document I am bound by its entire contents on both pages.

Signed: _____ Date: _____

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Harlands

By the completion and signing of this form, you agree that all details are accurate as of the above date. Should any of the information contained herein not be accurate, and/ or un-satisfactory references and credit check be obtained (for the purposes of Rent Guarantee Insurance) then you will forfeit your holding deposit.

After the signing of agreement, we will take the property off the market and will not undertake any further viewings for the same. Therefore, should you decide to withdraw from the letting of the property, or you cause unreasonable delay (2 weeks) then you will forfeit your holding deposit. Unreasonable delay is construed as if your employment, landlord and credit check is not received within 2 weeks of transferring the holding deposit.

Employment

You confirm that your employment details are accurate, and that the point of contact you have given overleaf, is in a position in their employment to provide an accurate and reliable reference for you. You agree to pay any costs in relation to obtaining the same from your employer. Your employer must provide a reference with confirmation of your salary and position, and must provide the same within 5 working days of our request, failing which you will forfeit your holding deposit.

You confirm that you hold a permanent contract of employment or hold a fixed term contract for the full duration of the tenancy, and are unaware of any changes save for unforeseeable events.

You confirm that your salary will remain the same for the full duration of the tenancy, and are unaware of any changes save for unforeseeable events.

Should there be any changes to your employment whatsoever during the vetting process and prior to the letting of the property to you, you will inform us immediately, that is to say on the same day. If you find out about the change of circumstance after 6pm, then you will inform us the next working day.

Current Landlord

You confirm that your current landlord or management details are accurate, and they are in position to provide an accurate and reliable reference for you. Any reference must accurately confirm the length of time that you have resided at the property, the condition of the property during your occupation, along with the monthly rental and whether there are or ever has been any rent arrears.

Credit Check

You confirm that a credit check taken upon you will pass for the full rental offered, and hold no adverse records. If there is multiple people looking to let the property, then the rental sum stated for the purposes of undertaking a credit check will be proportioned equally.

You confirm that you have not been subjected to any court proceedings against you with respect to renting a property in the UK, and you confirm that there are no rent arrears outstanding.

General

You confirm that we will receive both an employment reference and landlord's reference at least 1 working day prior to the proposed move-in date you have stated overleaf.

By the signing of this form you agree to all of the above, and fully understand that should any of the above be breached, then you will forfeit the holding deposit for the property.

Should you not understand any of the contents contained herein, you should speak with a Harlands employee and do not sign this form until you are fully aware of all the contents of this document.